



Ordinary Council Meeting

Agenda

10 December 2020

**Notice is hereby given in accordance with the provisions of the
Local Government Act 1993 that an
Ordinary Meeting of Warrumbungle Shire Council
will be held in the Council Chambers, John Street,
Coonabarabran
on Thursday, 10 December 2020 commencing at 5:00 pm.**

Mayor: Cr Ambrose Doolan

Councillors: Kodi Brady
Anne-Louise Capel
Fred Clancy
Wendy Hill
Aniello Iannuzzi (Deputy Mayor)
Ray Lewis
Peter Shinton
Denis Todd

Please note:

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Council's Vision

Excellence in Local Government

Mission Statement

We will provide:

- Quality, cost effective services that will enhance our community's lifestyle, environment, opportunity and prosperity.
- Infrastructure and services which meet the social and economic needs and aspirations of the community now and in the future.
- Effective leadership and good governance, by encouraging teamwork, through a dedicated responsible well trained workforce.

Values

- ✓ **Honesty**
Frank and open discussion, taking responsibility for our actions
- ✓ **Integrity**
Behaving in accordance with our values
- ✓ **Fairness**
Consideration of the facts and a commitment to two way communication
- ✓ **Compassion**
Working for the benefit and care of our community and the natural environment
- ✓ **Respect**
To ourselves, colleagues, the organisation and the community, listening actively and responding truthfully
- ✓ **Transparency**
Open and honest interactions with each other and our community
- ✓ **Passion**
Achievement of activities with energy, enthusiasm and pride
- ✓ **Trust**
Striving to be dependable, reliable and delivering outcomes in a spirit of goodwill
- ✓ **Opportunity**
To be an enviable workplace creating pathways for staff development

WARRUMBUNGLA SHIRE COUNCIL

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AGENDA

ACKNOWLEDGEMENT OF COUNTRY – Council acknowledges the Traditional Custodians of the Land at which the meeting is held and pays its respects to Elders both past and present and extends that respect to other Aboriginal people who are present.

Turn Off Mobile Phones

Audio Recording of Council Meetings

Apologies/Leave of Absence

Confirmation of Minutes

19 November 2020

Disclosure of Interest

Pecuniary Interest

Non Pecuniary Conflict of Interest

Mayoral Minute/s

Delegate Report/s

Reports of Committees

Reports to Council

Notices of Motion/Questions with Notice/Rescission Motions

Reports to be considered in Closed Council

Conclusion

.....
ROGER BAILEY
GENERAL MANAGER

WARRUMBUNGLE SHIRE COUNCIL

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Item 1 Mayoral Minute – Mayors Log of Activity, Kilometres Travelled and Expenses from 6 November 2020 to 2 December 2020

MAYORAL MINUTE - MAYORS ACTIVITY

<u>Date</u>	<u>Type</u>	<u>In/Out</u>	<u>Activity</u>
10-Nov	Phone Call	In	Cr Todd - Roads Congress
	Phone Call	Out	Deputy Mayor - governance
		Out	Cr Lewis - Alison Bridge
11-Nov	Phone Call	In	Deputy Mayor
	Email	In	Cr Todd
12-Dec	Email	In	Binnaway Progress - shade at Skatepark
	Email	In	Cr Capel - DA Coolah
14-Nov	Event	Attended	Coonabarabran - Book Launch: Tell em They're Dreamin
16-Nov	Conference	Attended	National Roads Congress in Wagga Wagga
	Phone Call	In	Cr Lewis - Weeds and Boxing Gym
	Phone Call	Out	Cr Iannuzzi - governance
	Email	In	Maria Deep - Coinda DA
	Meeting	Attended	Deputy PM - Inland Rail
	Meeting	Attended	Mayor Hay Council - governance issues
	Meeting	Attended	Councillor Forbes - governance issues, energy policy
17-Nov	Conference	Attended	National Roads Congress in Wagga Wagga
	Phone Call	In	GM - Business Paper
	Phone Call	Out	EA to GM - Council Meeting Forum
	Meeting	Attended	Mark Coulton - Inland Rail, health
	Meeting	Attended	Ex Mayor Hay Council - health issues
	Meeting	Attended	Linda Scott - governance issues
	Letter	In	Richard Evans, Jehovah's Witness
	Letter	In	Anti Corruption Consultants Australia
18-Nov	Conference	Attended	National Roads Congress in Wagga Wagga
	Phone Call	In	GM - Roads Congress
19-Nov	Meeting	Attended	GM, Deputy Mayor - Shire Doctors and health issues
	Phone Call	In	Ratepayer - Dunedoo health situation
20-Nov	Email	In	GM - Quarry Road
21-Nov	Email	In	Cr Shinton - LGNSW Conference
	Email	In	RFS Zoning
23-Nov	Conference	Attended	LG NSW Annual Conference
	Phone Call	In	Deputy Mayor - health meeting
	Phone Call	Out	GM - governance issues
	Email	In	GM - Coolah office ramp
	Email	In	Cr Capel - Coolah office ramp
	Email	In	Cr Capel - main street grants
24-Nov	Meeting	Attended	Cr Iannuzzi, GM, Dr Strebel, Dr Plunkett, Dr Yabsley, Dr Tsironis, Dr Fergusson
25-Nov	Phone Call	In	GM - governance issues
	Email	In	Cr Dwyer Hay - mental health issues
	Email	In	Principal St Lawrences School - trees Namoi Street

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	Email	In	Director CCS - audit report
26-Nov	Invitation	In	Coonabarabran Rotary Club
	Phone Call	Out	GM - governance issues
	Phone Call	In	Deputy Mayor - health, governance
	Phone Call	In	Cr Todd - Inland Rail
	Phone Call	In	Director CCS - volunteers lunch
	Email	In	Director CCS - Internal Audit minutes
27-Nov	Phone Call	Out	GM - Upper House health submission, boxing gym
	Phone Call	Out	Roy Butler MP Chief of Staff - health, mental health
	Event	Attended	Community care Thank You Volunteers Luncheon
	Email	In	Tina Campbell - request to support regional rugby hub in Dubbo
	Email	In	Coonabarabran LALC invitation
	Email	In	GM - Three Rivers advice
28-Nov	Phone Call	In	GM - governance issues
	Email	In	GM - grant funding
	Email	In	Mayor Narromine - JO
	Email	In	Mayor Mid-Western - JO
29-Nov	Phone Call	In	Ratepayer - DA procedure
	Email	In	Ratepayer Mendooran - water supply
	Email	Out	Ratepayer Mendooran - water supply
	Email	In	GM - regional sport funding
30-Nov	Phone Call	In	Cr Lewis - Notice of Motion
	Phone Call	In	GM - JO
	Phone Call	In	Cr Todd - Inland Rail
	Email	In	Mayor Narromine - JO, sports funding
	Email	In	Deputy Mayor - health submission
	Email	In	Mayor Mid-Western - JO
1-Dec	Phone Call	In	Deputy Mayor - health submission
	Phone Call	Out	Graeme Fleming - GM's Review
	Email	In	GM - bypass
	Meeting	Attended	Coonabarabran Local Aboriginal Land Council
	Meeting	Attended	Roy Butler MP Chief of Staff
2-Dec	Phone Call	Out	Roy Butler MP Chief of Staff
	Christmas Card	In	Mayor Narromine, Cr Craig Davies

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Date of Journey		Purpose of Journey	Odometer		KM Travelled
Start Date	End Date		Start	Finish	
9-Nov	9-Nov	Coonabarabran - meeting with Acting GM	1333	1363	30
10-Nov	10-Nov	Coonabarabran Administration Building	1363	1395	32
11-Nov	11-Nov	Coonabarabran Administration Building	1395	1423	28
12-Nov	12-Nov	Coonabarabran Council Chambers - learn voting tech for LGNSW Conference	1423	1451	28
14-Nov	14-Nov	Coonabarabran - Book Launch	1451	1479	28
15-Nov	15-Nov	Travel to Wagga Wagga for National Roads Congress	1479	2026	547
15-Nov	15-Nov	Wagga Wagga - Dinner	2026	2034	8
16-Nov	16-Nov	Wagga Wagga - Roads Congress	2034	2054	20
17-Nov	17-Nov	Wagga Wagga to West Wyalong - Roads Congress	2054	2240	186
18-Nov	18-Nov	West Wyalong to Coonabarabran - Roads Congress	2240	2636	396
19-Nov	19-Nov	Coonabarabran - meeting with Deputy Mayor and GM	2636	2663	27
19-Nov	19-Nov	Coonabarabran Council Meeting	2663	2690	27
23-Nov	23-Nov	Coonabarabran Admin Building - LGNSW Conference by video link	2690	2717	27
24-Nov	24-Nov	Coonabarabran - teleconference meeting - Shire Doctors	2717	2756	39
24-Nov	24-Nov	Coonabarabran - Local Government Procurement Training	2756	2840	84
1-Dec	1-Dec	Meeting with LALC	2840	2870	30
Total KM travelled for period 09/11/2020 - 01/12/2020					1,537

MAYORAL MINUTE - EXPENSES 6 November 2020 to 3 December 2020

<u>Date</u>	<u>Transaction Details</u>	<u>Comments</u>	
6-Nov	Transport for NSW	Travel - Country Mayors	\$18.48
6-Nov	Airport Cafeteria Dubbo	Meals - Country Mayors	\$13.68
10-Nov	LG NSW	Annual Conference Registration	\$66.99
16-Nov	Chilterns Catering Wagga	Meals - ALGA Conference	\$44.00
18-Nov	Chinchilla West Wylong	Meals - ALGA Conference	\$43.00
18-Nov	McDonalds	Meals - ALGA Conference	\$28.30
19-Nov	Luxor Café West Wyalong	Meals - ALGA Conference	\$28.50
20-Nov	Mecure Wagga	Meals - ALGA Conference	\$19.50
20-Nov	Mecure Wagga	Accommodation - ALGA Conference	\$78.53
23-Nov	McDonalds	Meals - ALGA Conference	\$26.20
Total expenditure for period 6/11/2020 - 3/12/2020			<u>\$367.18</u>

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RECOMMENDATION

That Council:

1. Notes the report on the Mayor's Activity and Log of Kilometres Travelled for the period 6 November 2020 to 2 December 2020.
2. Notes the report on the Mayor's credit card expenses between 6 November 2020 to 3 December 2020 and approves the payment of expenses totalling \$367.18.

WARRUMBUNGLE SHIRE COUNCIL

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Item 2 Councillors' Monthly Travel Claims – November 2020

Division:	Executive Services
Management Area:	Governance
Author:	Executive Assistant to the General Manager – Erin Player
CSP Key Focus Area:	Local Government Finance
Priority:	GF7 Council provides strong civic and regional leadership, and undertakes its governance and service delivery tasks with integrity.

Reason for Report

To provide Council with details of travel claims of councillors for the month of November 2020.

Background

At the Ordinary Council meeting in July 2017 it was resolved that, “*all Councillors make public their monthly travel claims effective immediately.*” (**Resolution No 10/1718**)

Councillor Monthly Travel Claims

Councillor	Kilometres	\$ per KM	Total Amount (\$)
Cr Shinton	167	0.78	\$130.26
Cr Todd	1,230	0.78	\$959.40
Cr Brady	-	0.78	-
Cr Capel	-	0.78	-
Cr Clancy	-	0.68	-
Cr Doolan	-	0.78	-
Cr Hill	534	0.68	\$363.12
Cr Iannuzzi	-	0.78	-
Cr Lewis	330	0.78	\$257.40
Total:			\$1,710.18

Issues

Nil.

Options

Nil.

Financial Considerations

Outlined above.

Community Engagement

To inform the community.

WARRUMBUNGL

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Attachments

1. Councillors Monthly Travel Claims.

RECOMMENDATION

That the Councillors' monthly travel claims report for October 2020 in the amount of \$1,710.18 is noted.

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Item 3 Delegates Report – Australian Local Government Association National Roads and Transport Congress

Division:	Executive Services
Management Area:	Executive Services
Author:	Mayor – Ambrose Doolan
CSP Key Focus Area:	Local Government and Finance
Priority:	GF7 Council provides strong civic and regional leadership, and undertakes its governance and service delivery tasks with integrity

Reason for report

To provide a delegates report in accordance with the Council Policy on the Australian Local Government Association Roads Congress recently held in Wagga Wagga.

Background

The Australian Local Government Association (ALGA) is the national voice of local government, representing 537 councils across the country. It is the federation of state and territory local government associations. ALGA was founded in 1947 and, in 1976, established a secretariat in Canberra reflecting growing links with the Australian Government and an awareness of local government's emerging national role.

Each year ALGA holds two premier events, the National Local Roads and Transport Congress along with the National General Assembly for Local Government. This year however ALGA was forced to cancel its annual National General Assembly and expanded its National Local Roads and Transport Congress to encompass the general policy and advocacy issues, including: natural disaster impacts, recovery and resilience, and the coronavirus pandemic.

Due to the cancellation of the Assembly the format of was extended to two and a half days to give delegates the opportunity to examine the issues impacting on Local Government and to work together to identify solutions.

The joint Conference was held in Wagga Wagga and virtually on 16 and 17 November 2020 and was titled Roads, Regions, Resilience – A Special Roads and Transport Congress and was attended by myself and Cr Todd. With the limitations imposed as a result of the COVID-19 crisis the number of delegates able to attend the event in person was limited to 150 with many more participating virtually.

The Congress heard presentations including:

- Natural Disaster - Impact on Infrastructure, Transport and Roads
- Telecommunications Infrastructure - Building and Supporting Resilience in Local Communities – Steven Butler, Founder and CEO, Stilmark Group

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- Working Together in the Bushfire Aftermath – Major General Andrew (Hocks) Hocking, Deputy Coordinator, Engagement and Operations, National Bushfire Recovery Agency
- Panel: Deep Dive into Council Responses to Natural Disasters and Pandemics
- The Hidden Costs of Disaster – John Richardson, National Resilience Advisor, Australian Red Cross and Nick Wiesener, Senior Operations Manager – Disaster, Risk, Resilience and Innovation, Insurance Australia Group Limited
- Change the Story of Violence Against Women in your Community: Prevention Toolkit for Local Government
- Keynote Address: Engaging your Community Through Times of Crisis – Dr Neryl East, Media, Communications, Reputation and Credibility Expert
- Panel: Responding Under Fire: Shared Reflections on Engaging your Community During an Emergency
- Opposition Address The Hon Catherine King MP, Shadow Minister for Infrastructure, Transport and Regional Development
- Is Australia Still the “Lucky” Country? Regional Challenges and Opportunities – Nicki Hutley, Partner, Deloitte Access Economics
- Wagga Wagga City Council – A Case Study into Regional Resilience Mayor Greg Conkey, Wagga Wagga City Council
- Government Address – The Hon Mark Coulton MP, Minister for Regional Health, Regional Communications and Local Government
- Road Safety
- Keynote Address: Digging Deep in Difficult Times – Dr Richard Harris, SC, OAM Australian of the Year (2019)

I found the event to be informative and while networking opportunities were limited this was still a great and worthy event to attend.

Community Engagement

The level of engagement of this report is to inform.

Attachments

Nil

RECOMMENDATION

That Council note the delegates report on the Australian Local Government Association National Roads and Transport Congress.

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Item 4 Minutes of Country Mayors Meetings – 6 November 2020

Division:	Executive Services
Management Area:	Executive Services
Author:	General Manager – Roger Bailey
CSP Key Focus Area:	Local Government and Finance
Priority:	GF7 Council provides strong civic and regional leadership, and undertakes its governance and service delivery tasks with integrity

Reason for Report

To report to Council on the Country Mayors Association meetings that were held at the International Convention Centre, Sydney on Friday, 6 November 2020.

Background

The Mayor and General Manager attended the Country Mayors Association Annual General Meeting (AGM) on Friday, 6 November 2020. The AGM was followed by the General Meeting which was held at the International Convention Centre in Sydney.

At the AGM Cr Ken Keith was elected as Chairperson for the 2020/21 year, with Cr Michael Pearce elected as Vice Chairperson and Mr Kent Boyd appointed as Secretary/Public Officer. In addition the following delegates were elected to the Executive for the 2020/21 year:

- Cr Jamie Chaffey, Gunnedah Shire Council
- Cr Sue Moore, Singleton Council
- Cr Peter Petty, Tenterfield Shire Council.
- Cr Kathy Sajowitz, Oberon Council
- Cr Liz Campbell, Kempsey Shire Council
- Cr Rick Firman, Temora Shire Council

The fees for the 2020/21 year remain at \$750 for councils with a population of 10,000 and over, and councils with a population of less than 10,000 paying 75% \$562.50.

Meeting dates for 2021 are to be 5 March, 28 May, 6 August and 5 November.

A number of people attended the Country Mayors meeting and presented the following:

- Professor, Mary O’Kane, NSW Independent Bushfire Inquiry discussed the challenges faced during the 2019-20 bushfire season and the plan for future improvements on how NSW plans, prepares and responds to bush fires.
- Mr Peter Duncan AM, Member Independent Panel for the Road Classification Review and Transfer and Commissioner of the Independent Planning Commission addressed the meeting about the Road Classification Review.

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- The Hon. Mick Veitch MLC, Shadow Minister for Industry and Trade, Rural Roads, Rural Affairs and Western NSW outlined his experiences of touring regional NSW as the Shadow Minister and meeting with locals.

The following resolutions were made:

- Richmond Valley Council be admitted as a member of the Association.
- Country Mayors Association support Leeton Shire Councils submission to the NSW Electoral Commission on the Redistribution of NSW Electoral Districts.
- Country Mayors Association will continue to follow up the advice of the Auditor General that at the end of the 2019/20 reporting cycle the Office will review the technical arguments.
- The Country Mayors Files to 2010 that are held by Coffs Harbour City Council will be disposed of by Coffs Harbour City Council.
- The Country Mayors Association support Bland Shire Councils submission to the Minister for Local Government to not have legislated recommendation 34 of the 2016 IPART Review of the NSW Local Government Rating System.
- The Association support Eurobodalla Shire Councils submission to the Royal Commission into National Natural Disasters-Local Government and natural disasters.
- Country Mayors will advocate to the Australian Government to increase their funding and involvement in the provision of secure water supply for towns and cities across regional Australia and NSW Government to waive NSW Government costs associated with essential water infrastructure.
- The Association prepare a submission to the Enquiry into Rural Health and the Minister for Health be invited to the next meeting of Country Mayors.
- Country Mayors lobby the Prime Minister to have Local Government represented on the National Cabinet with membership from ALGA.
- Country Mayors advocate to:
 - the Commonwealth to extend rental relief to bushfire affected individuals and families who lost their primary dwelling in the 2019/20 bushfires and who are now renting temporary accommodation through their insurance policies where in most cases cover will increase after 12 months.
 - insurance companies and the Insurance Council of Australia to extend the 12 month period of rental assistance available to those residents who have lost their primary dwelling in the 2019/20.

Issues

Nil

Options

Nil

Financial Considerations

Nil

Community Engagement

To inform the community by placing the information on Council's website through the Business Paper.

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Attachments

1. Minutes, Country Mayors Association AGM Meeting 6 November 2020.
2. Minutes, Country Mayors Association Meeting 6 November 2020.
3. Local Government NSW Update – Cr Lind Scott, President.

RECOMMENDATION

That Council note the Delegate's Report in relation to the Country Mayors Association meetings held in Sydney on 6 November 2020.

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Item 5 Minutes of Internal Audit Committee Meeting

Division:	Corporate and Community Services
Management Area:	Corporate Services
Author:	Manager Corporate Services – Jenni Maundrell
CSP Key Focus Area:	Local Government and Finance
Priority:	GF7 Council provides strong civic and regional leadership, and undertakes its governance and service delivery tasks with integrity

Reason for Report

To present Minutes adopted by the Internal Audit Committee of its meeting held at Coonabarabran on Thursday 10 September 2020, and Minutes of the Internal Audit Committee meeting held at Coonabarabran on Thursday 19 November 2020.

Background

The Internal Audit Committee was formed by Council Resolution 339/1819 (21 March 2019), comprising two independent members and one councillor delegate.

Issues

At the Internal Audit Committee meeting of 10 September 2020, the Committee discussed:

- Enterprise Risk Management Framework
- Legislative Compliance Database
- Internal Audit function
- Project risk management
- Procurement Policy
- Interim Audit 2019/20 management letter
- Draft Financial Statements
- Records management review

The Minutes of this meeting were adopted by the Internal Audit Committee on 10 September 2020 and are provided as Attachment 1 to this report.

At the Internal Audit Committee Meeting of 19 November 2020, the Committee discussed:

- Progress against the OLG s430 Report improvement plan
- Internal Audit function
- Project management
- Draft 2019/20 Financial Statements
- Interim Management Letter
- Quarterly Business Review Statement 30 September 2020
- Enterprise Risk Management Framework
- High Value/High Risk projects

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At that meeting, Committee members confirmed that Council will receive meeting minutes for endorsement as soon as practicable after each Committee meeting. The Minutes of 19 November 2020 are provided as Attachment 2 to this report.

Options

Nil

Community Engagement

The level of engagement for this report is Inform.

Attachments

1. Minutes of the Internal Audit Committee meeting held at Coonabarabran on 10 September 2020.
2. Minutes of the Internal Audit Committee meeting held at Coonabarabran on 19 November 2020.

RECOMMENDATION

That Council endorses the minutes of the Internal Audit Committee meeting held on:

1. 10 September 2020.
2. 19 November 2020.

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Item 6 Minutes of Economic Development and Tourism Meeting

Division:	Environment and Development Services
Management Area:	Economic Development and Tourism
Author:	Manager Economic Development and Tourism – Jo Houghton
CSP Key Focus Area:	Local Economy
Priority:	LE4.1 Work with local business and industry to foster local economic development, innovation and expansion

Reason for Report

The purpose of this report is to present minutes from the meeting of the Economic Development and Tourism Committee held at Coonabarabran on Monday 23 November 2020.

Background

The purpose of the Committee is to provide advice and guidance to Council on planning and priorities for tourism and economic development for Warrumbungle Shire.

Core responsibilities and duties of the Committee are to:

- Provide a forum for discussion and act in an advisory role and not commit Council resources outside the allocated budget for Tourism and Economic Development Promotions.
- Work within the framework of the Community Strategic Plan and Warrumbungle Shire Economic Development Strategy and not deal with day to day operational matters.

Issues

The minutes for Economic Development and Tourism Committee are provided for Council's information as Attachment 1 in this report.

Options

Nil

Financial Considerations

Nil

Community Engagement

The level of engagement for this report is to Inform.

Attachments

1. Minutes of the Economic Development and Tourism Committee meeting held at Coonabarabran on Monday 23 November 2020.

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RECOMMENDATION

That Council notes the minutes of the Economic Development and Tourism Committee meeting held on 23 November 2020.

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Item 7 Minutes of Plant Advisory Committee Meeting – 24 November 2020

Division:	Technical Services
Management Area:	Fleet Services
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	P15 Council manages its assets and infrastructure to meet the agreed service levels.

Reason for Report

The purpose of this report is to present minutes from the meeting of the Plant Advisory Committee held on the 24 November 2020.

Background

The Plant Advisory Committee monitors the operations of Council's fleet of plant and vehicles, budget and plant replacement program. The Committee reviews tender assessments and makes recommendations to Council.

Issues

The Committee considered tenders for the replacement of three major plant items; Excavator, Smooth Drum Roller and a Multi Tyred Roller.

Options

Council may wish to adopt the recommendations from the Committee.

Financial Considerations

There is a budget allocation for replacement of major plant items and even though there are some variations to individually budgeted items, as shown in the table below, the proposed replacement of plant items considered on the 24 November 2020 is within the overall budget allocation for replacement of plant items.

Item	Description	Budget Allocation	Purchase Price (excl GST)	Trade Price (excl GST)	Net Price Changeover (excl GST)	Budget Difference
a	Excavator, Plant No 90	160,000.00	269,015.00	107,000.00	162,015.00	(2,015.00)
b	Smooth Drum Roller, Plant No 114	120,000.00	176,350.00	65,000.00	111,350.00	8,650.00
c	Multi Tyre Roller, Plant No 116	120,000.00	177,225.00	55,000.00	122,225.00	(2,225.00)
		\$400,000.00	\$622,590.00	\$227,000.00	\$395,590.00	\$4,410.00 savings

Community Engagement

The level of engagement for this report is to inform.

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Attachments

1. Minutes of the Plant Advisory Committee Meeting – 24 November 2020

RECOMMENDATION

That Council:

1. Accepts the Minutes of the Plant Advisory Committee meeting held at Coonabarabran on 24 November 2020.
2. Purchase one (1) Komatsu PC210LC–11 Tier 4 Excavator with dual locking hydraulic tilting hitch, hydraulic 5 finger grab, vandal guards, front window protection and 60 months / 6,000 hours warranty from Komatsu Pty Ltd at a price of \$269,015.00 (ex GST) and that Council trade in Plant Item No 90 to Komatsu Pty Ltd.
3. Purchase one (1) Hamm 3516HT Smooth Drum Roller from Wirtgen Australia Pty Ltd at a price of \$176,350.00.000 (ex GST) and that Council trade in Plant Item No 114 to Wirtgen Australia Pty Ltd.
4. Purchase one (1) Ammann ART280 with AP240 Option Multi Tyred Roller from Porter Equipment Australia Pty Ltd at a price of \$177,225.00 (ex GST) and that Council trade in Plant Item No 116 to Porter Equipment Australia Pty Ltd.

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Item 8 Newell Highway upgrade at Coonabarabran

Division:	Executive Services
Management Area:	Executive Services
Author:	General Manager – Roger Bailey
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	P13 Road networks throughout the Shire need to be safe, well maintained and adequately funded

Reason for report

The New South Wales Government is providing \$11.5 million for planning of an upgrade of the Newell Highway at Coonabarabran. This work is part of the \$500 million Newell Highway upgrade program. Transport for NSW has prepared a Review of Environmental Factors (REF) to determine the environmental and social impacts for the upgrade. The REF and concept design are now on display for public information and comment until **29 January 2021**.

Background

Transport for NSW (TfNSW) propose to build a new highway bypass of Coonabarabran, NSW. The proposal would include a new highway about eight kilometres long east of the existing Newell Highway alignment which currently runs through the Coonabarabran town centre.

Key features of the proposal include:

- A new two-lane, two-way road, about eight kilometres long to the east of Coonabarabran, between the Newell Highway and Oxley Highway with a posted speed limit of 110 kilometres per hour
- Changes to the intersection arrangement of the Newell Highway and Oxley Highway to the north of Coonabarabran
- Intersections and local road adjustments at Purlewaugh Road and River Road
- A bridge crossing of the Castlereagh River
- Two stock culverts; one under the highway just south of Purlewaugh Road and a private stock access under the highway between River Road and Chinamans Gully
- Property acquisitions and adjustments to some property access
- Drainage adjustments and utility relocations
- Temporary ancillary facilities during construction including water quality controls, site offices and stockpile sites.

Once the project commences it is expected to take around 20 months to complete.

TfNSW has identified the objectives for the proposal as:

- Improve travel efficiency for all vehicles, in particular heavy vehicles through Coonabarabran.

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- Reduce conflict between freight vehicles, local and through traffic and vulnerable road users.
- Improve amenity for the urban commercial area of Coonabarabran.

The benefits associated with the development and delivery of this proposal would include:

- Better facilitate access for HPV PBS3a on the Newell Highway from Dubbo to Queensland by avoiding geometrically substandard intersections.
- Reduced vehicle operating costs (VOC) and increases in travel time savings (TTS).

The main area of consideration for Council as part of the REF will be the socio-economic, property and land use issues. According to the REF the proposal is expected to have both beneficial and adverse impacts on the socioeconomic environment of Coonabarabran. Potential impacts during the build include:

- Positive business impacts through the creation of local short-term employment opportunities, opportunities to source local materials for construction, demand for accommodation by the workforce and their expenditure
- Permanent acquisition and temporary property leases of some land parcels including private land, Crown land, Travelling Stock Route and a section of the disused Gwabegar railway line
- Changes to access and connectivity on residents and road users, particularly for local residents on River Road and Purlewaugh Road
- Reduction of amenity for educational facilities, aged care and recreational facilities close to the proposal
- Reduction of amenity in the proposal area during the build, with receivers in the vicinity of the proposal experiencing the most impact.

Potential impacts during the operation of the proposal include:

- Changes in land use as the proposal would transform the existing rural land to new road infrastructure. Land surrounding the proposal would not be altered. Some partially acquired land may impact future land use/development due to changes in minimum lot sizes
- Changes to property access at River Road, Purlewaugh Road and the Oxley Highway
- Potential loss of passing trade to businesses in the Coonabarabran town centre. Based on feedback from business surveys conducted by TfNSW, some businesses identified high dependence on passing trade
- Directly affected agricultural businesses may experience moderate impacts in reduced productivity due to land acquisitions and access changes, including for movement of cattle/machinery along TSRs. However, local and regional agricultural businesses are also expected to benefit from the proposal through increased efficiency to transport agricultural goods.
- Impacts to community values, including natural landscape, businesses, local economy and amenity. Impacts to surrounding receivers in the form of visual and noise impacts is expected. The bypass alignment could also result in

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feelings of severance from those persons who would need to cross the bypass to go into town

- Improvements in amenity and road safety through Coonabarabran town centre due to the reduction of noise and visual impacts from heavy vehicles.

The REF has identified that various consultation activities would be carried out with the local community and key stakeholders to minimise impacts during the build and operation. This includes the development of strategies and initiatives to encourage travellers to pass through Coonabarabran and the planning of construction activities to minimise potential noise, traffic and visual impacts.

Community Engagement

To inform the community by placing the information on Council's website through the Business Paper and make a submission for the community.

Attachments

1. TfNSW Newell Highway Upgrade at Coonabarabran Review of Environmental Factors.
2. TfNSW Newell Highway upgrade at Coonabarabran Review of Environmental Factors and Concept Display November 2020.

RECOMMENDATION

That Council authorise the Mayor, Deputy Mayor and the Chair of the Economic Development and Tourism Committee (Cr Capel) to make a submission on behalf of Council on the Review of Environmental Factors (REF) for the Newell Highway upgrade at Coonabarabran.

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Item 9 'Your High Street' Grant Program

Division:	Executive Services
Management Area:	Executive Services
Author:	General Manager – Roger Bailey
CSP Key Focus Area:	Rural and Urban Development
Priority:	RU4 Our towns and villages are characterised by their attractiveness, appearance, safety and amenity

Reason for report

The Department of Planning Industry and Environment (the Department) is inviting local councils to apply for up to \$1 million in grants as part of the \$15 million Your High Street program to make permanent changes that improve the amenity of a high street in their area.

Background

The Department of Planning, Industry and Environment is rolling out a new state-wide grants program to fund projects to stimulate and improve local economies, public places and community wellbeing. The high street in a town or village is typically the main commercial or shopping thoroughfare.

High streets are important to the function of a strategic centre (also known as a strategic neighbourhood centre) in what they offer and as economic drivers. More than just a street for the movement of motor vehicles, these are principal streets providing vitality to the local neighbourhoods, supporting the local area with jobs and services such as shopping, dining, entertainment, health and personal services to meet the daily and weekly needs of the local community.

The 'Your High Street' program is to build on the success of the Streets as Shared Spaces grant program launched in May 2020. Your High Street will support permanent public space improvements, with councils able to apply for up to \$1 million to deliver projects by May 2022. Successful projects will promote improvements to amenity and high street functionality that boost high street businesses and support physical distancing during COVID-19.

The purpose is to support councils across NSW to enhance high streets in strategic centres by providing grant funding for projects that improve amenity and high street functionality to support local business trading by June 2022. All councils in NSW are eligible to apply for up to \$1 million to deliver a project that supports a single high street in their local government area within a year of funding approval. Your High Street funding will be used by councils to implement permanent change in a high street to boost economic recovery for local businesses by improving high street amenity and attractiveness, walkability, expanding public space, and contributing to local character.

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The program has been identified to help deliver the Premier's Priority to increase quality, green, open space, within 10 minutes' walk of urban homes and to increase tree canopy cover and green cover across Greater Sydney.

Eligible applicants are being encouraged to apply for funding to support local projects that:

- Improve or increase the number of uses for a public space over day and night
- Improve safety and comfort for people
- Improve local accessibility and connections
- Increase footfall and capacity for trade for local businesses

Funding criteria include:

1. Project Merit 40%
 - Curation of outputs which align with the intended program outcomes – Mandatory
 - Strategic alignment to a NSW Government strategy or government commitment – Mandatory
 - Project location is a high street within a strategic centre also known as a strategic neighbourhood centre – Mandatory
 - Partnership with local businesses and community groups, and general community and stakeholder support for proposal – Desirable
 - Deliver enablers to improve activities both day and night by reducing barriers in processes – Desirable
2. Project Deliverability 25%
 - Financial viability of the project, including a project budget, project plan and risk assessment – Mandatory
 - Council commitment to deliver, technical ability and resources to effectively deliver the project – Mandatory
 - Identification and/or receipt of necessary approvals (e.g. traffic, environmental assessment checklist) – Mandatory
 - Demonstrate innovative initiatives to progress road safety goals of NSW Government Road Safety Plan 2021 – Mandatory
 - Ability to demonstrate how any negative impacts on local businesses and community from the implementation of the project will be minimised and/or mitigated to the maximum extent possible – Desirable
3. Value for Money 35%
 - Highlight strategies for economic revitalisation (Return on Investment) – Mandatory
 - Project budget impact on the \$15 million grant budget – Mandatory
 - Demonstrate council's current community consultation specific to the 'Your High Street' project to enable boosting the local economy – Mandatory
 - Stimulating local employment during the implementation of the project and ongoing once project has been completed (e.g. art and creative industries, consultants, contractors, local businesses) – Desirable

Applications close at **5pm on Friday 29 January 2021**. Successful projects will be announced in April 2021.

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It is not a requirement that Council provide contributory funding but is being strongly encouraged to provide other sources of funding. Councils may **submit one application only**.

With the current number of projects that are on foot at Council there will be difficulties in project managing this and additional resourcing will be required.

Community Engagement

Contact has been made with the Community Development Coordinators across the local government area and several suggestions have been made for a possible application including:

- Coolah – Streetscaping Program where Stage 2 of the streetscape can be achieved, a fund which allows the connection of all the valuable public spaces (Bowen Oval, Three Rivers Rec Grounds and the River Walk) and a fund that seeks to support businesses and boost the local and regional economy.
- Mendooran – for interpretative signage; widening of footpaths; tree surrounds and beautification; rubbish bins surrounds; and murals
- Coonabarabran – updating of John Street, including updating of the facades on the Main Street with murals celebrating the towns rich and diverse history; seating and beautification.

Attachments

1. Department Planning, Industry & Environment letter 12 November 2020
2. Your High Street Guidelines November 2020
3. Your High Street Successful Grant Projects Evaluation Core Indicators
4. Your High Street Project Community Consultation Survey
5. Your High Street Grant Program Commonly Asked Questions

RECOMMENDATION

That Council authorise the Mayor and Deputy Mayor to select a project to be applied for by Council under the Your High Street program.

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Item 10 Council Resolutions Report

Division:	Executive Services
Management Area:	Governance
Author:	Executive Services Administration Officer – Joanne Hadfield
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To provide Council with updated information on the progress of Council resolutions.

Background

The General Manager is responsible for overseeing the progression of information from relevant staff to Council via the Business Paper and monthly Council meetings.

Furthermore, the General Manager is responsible for ensuring appropriate information regarding Council resolutions and deliberations are provided to Directors and relevant staff. Each Council resolution is allocated to a directorate for action. Directors and Managers provide feedback to the General Manager on the progress of resolutions each month by way of the attached Council Resolution Report. Once an item is noted by Council as being complete it is removed from the Report.

Resolutions that remain 'In Progress' for a 12 month period will be reported to Council as a separate agenda item with a new Recommendation. This will provide Council staff the opportunity to detail the history and issues of outstanding items before Council reconsiders the matter.

Issues

This feedback is provided to Council for information purposes.

Options

Nil

Financial Consideration

Nil

Community Engagement

Level of Engagement - Inform

Attachments

1. Council Resolution Report

RECOMMENDATION

That the Council Resolution Report be noted for information.

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Item 11 Revotes and High Value Projects Report

Division:	Executive Services
Management Area:	Governance
Author:	Executive Assistant to the General Manager – Erin Player
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To provide Council with updated information on the progress of projects that Council has funded by revote and projects that are considered to be high value and potentially high risk.

Background

From time to time, Council endorses changes to its adopted annual budget by way of a revote. A report on those projects that have been subject to a revote is compiled, with updates provided on progress.

The General Manager is responsible for overseeing the progression of information from relevant staff to Council via the Business Paper and monthly Council meetings.

Council is provided with information on revote items and their progress in the attached report.

Issues

Nil

Options

Nil

Financial Considerations

As set out in the report.

Community Engagement

To inform the community by placing the information on Council's website through the Business Paper.

Attachments

1. Revote Report
2. High Value High Risk Revotes

RECOMMENDATION

That the Revote and High Value Projects Report be noted for information.

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Item 12 Code of Meeting Practice

Division:	Corporate and Community Services
Management Area:	Corporate Services
Authors:	Manager Corporate Services – Jenni Maundrell
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4.1 Ensure that Council's governance practices, policies and procedures are continuously assessed and revised in reference to the long-term goals of the CSP

Reason for Report

To seek Council endorsement of the draft reviewed *Code of Meeting Practice* made under section 360 of the *Local Government Act 1993 (NSW)* and the *Local Government (General) Regulation 2005 (NSW)*.

Background

Council received the draft reviewed *Code of Meeting Practice* at the Ordinary Council meeting of 15 October 2020, and resolved to adopt the draft documents (Resolution 127/2021).

Issues

The draft Code was on public exhibition from 22 October 2020 until 19 November 2020. Submissions closed on 3 December 2020. No submissions were received.

Following the public exhibition and submission period, no amendments are proposed to the draft Code, which is provided as an attachment to this report.

Options

Council must adopt a draft Code of Meeting Practice.

Financial Considerations

Nil

Community Engagement

The level of community engagement is 'Inform'.

The community will be informed by the Council business paper and website.

Attachments

1. Draft reviewed *Code of Meeting Practice*.

RECOMMENDATION

That Council adopts the reviewed *Code of Meeting Practice*.

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Item 13 Delivery Program Progress Report – 30 September 2020

Division:	Corporate and Community Services
Management Area:	Governance
Author:	Manager Corporate Services – Jenni Maundrell
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council governance and organisation structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To present the quarterly Delivery Program Progress Report for the period 1 July 2020 to 30 September 2020 to Council for their information and endorsement.

Background

It is a requirement of section 404(5) of the *Local Government Act 1993* (NSW) and the Integrated Planning and Reporting Framework that regular progress reports are provided to Council with respect to the principal activities detailed in its Delivery Program. Progress reports must be provided at least every six months.

The attached report details Council's quarterly progress as at 30 September 2020 in carrying out and/or completing activities identified in the Delivery Program 2017/18 to 2020/21 adopted by Council at its Ordinary meeting of 15 June 2017 (Resolution 310/1617). The report highlights areas where progress is behind schedule and/or more action is required.

Options

Nil

Community Engagement

The level of engagement for this report is Inform.

Attachments

1. Delivery Program Progress Report – 30 September 2020

RECOMMENDATION

That Council endorses the Delivery Program Progress Report for the period 1 July 2020 to 30 September 2020.

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Item 14 Presentation of 2019/20 External Audited Annual Financial Statements as at 30 June 2020

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Director Corporate and Community Services – Kim Parker
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council's governance practice and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

This report allows for tabling of the reports on the audit of Council's Audited Annual Financial Statements for the year ended 30 June 2020. The Annual Financial Statements were completed and lodged to the Office of Local Government (OLG) by the statutory deadline.

Copies of the audited 2019/20 Financial Statements, attached to Council's 2019/20 Annual Report, has been placed on Council's Website and available at Council's Offices in Coolah and Coonabarabran. Additionally, Council Libraries provide access for the public to Council's Website.

A representative of the Audit Office of NSW or from the contracted External Auditor (Prosperity Advisors Group) is expected to attend the Council Meeting to present the Audited Annual Financial Statements for the year ended 30 June 2020.

A summary of the Consolidated 2019/20 Audited Annual Financial Statements is provided below:

	2019/20 \$ '000	2018/19 \$ '000
INCOME STATEMENT		
Total income from continuing operations	43,046	43,515
Total expenses from continuing operations	40,786	42,877
Net operating result for the year	2,260	638
Net operating result before grants and contributions provided for capital purposes (deficit)	(1,515)	(5,248)
STATEMENT OF FINANCIAL POSITION		
Total current assets	24,690	22,086
Total current liabilities	(8,948)	(7,279)
Total non-current assets	551,335	499,831
Total non-current liabilities	(6,256)	(7,045)

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TOTAL EQUITY	560,821	507,593
Other financial information		
Unrestricted current ratio (times)	2.95	4.37
Operating performance ratio (%)	(5.59) %	(17.10) %
Debt service cover ratio (times)	10.30	5.05
Rates and annual charges outstanding ratio (%)	10.93%	10.07%
Infrastructure renewals ratio (%)	49.70%	59.88%
Own source operating revenue ratio (%)	53.08%	47.51%
Cash expense cover ratio (months)	7.74	6.97

Pursuant to section 420 of the Local Government Act 1993 (NSW), any person may make a submission in writing to Council with respect to the Council's Audited Financial Statements or the Auditor Reports.

Submissions on the 2019/20 Audited Annual Financial Statements close 4:30 pm Friday 18 December 2020, being one week after the meeting which the presentation of 2019/20 Audited Annual Financial Statements occurs.

Community Engagement

The level of engagement for this report is Inform.

Attachments:

1. Copies of the Consolidated General Purpose, Special Purpose Annual Financial Statements and Special Schedule on Permissible Income for General Rates for the year ended 30 June 2020 inclusive of the Audit Certificates, including:
Copy of the unaudited Special Schedule, Report on Infrastructure Assets as at the 30 June 2020.

RECOMMENDATION

That Council:

1. Note the report on completion and presentation of the 2019/20 Audited Annual Financial Statements for the Warrumbungle Shire Council as at 30 June 2020.
2. Suspend standing orders to allow for a presentation by the Auditor.

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Item 15 Investments and Term Deposits – month ending 30 November 2020

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Finance Officer – Rachael Carlyle
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council's governance practice and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

As required by clause 212 of the *Local Government (General) Regulation 2005*, the details of all monies invested by Council under section 625 of the *Local Government Act 1993* must be reported to Council at each Ordinary Meeting.

Background

Council is authorised by s 625 of the *Local Government Act 1993* (the Act) to invest its surplus funds in the forms of investment notified in an Order of the Minister dated 12 January 2011.

Clause 212 of the *Local Government (General) Regulation 2005* (the Regulation) requires a Council to provide a written report to the Ordinary Meeting of Council giving details of all monies invested and a certificate as to whether or not the investments have been made in accordance with the Act, Regulations and Council's Investment Policy.

Issues

Comments on Performance

Marketable Securities, Term Deposits and At Call Investment Accounts

In accordance with regulatory requirements and Council's Investment Policy, the majority of Council's current investment portfolio continues to be invested in term deposits and at call accounts.

Marketable Securities

Council currently holds no Marketable Securities.

Term Deposits

During the month, \$3,000,000.00 worth of term deposits matured, earning Council a total of \$11,212.06 in Interest.

In November, the following placements were made in to term deposits:

- \$1,000,000 with CBA at a rate of 0.55%
- \$1,000,000 with WBC at a rate of 0.44%
- \$1,000,000 with MAQ at a rate of 0.50%
- \$1,000,000 with AMP at a rate of 0.70%

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- \$1,000,000 with WBC at a rate of 0.45%
- \$1,500,000 with CBA at a rate of 0.50%

The balance of the term deposits at the end of the month was \$20,500,000.

At Call

At call accounts are used to hold funds for shorter periods and generally are adjusted on a weekly basis to meet cash flow requirements. During the month, \$493.18 interest was earned on the balances in the accounts and net transfers of \$1,049,550.88 were made from these accounts resulting in a month end balance of \$2,189,182.22.

Cash at bank balance

In addition to the at call accounts and term deposits, as at 30 November 2020, Council had a cash at bank balance of \$266,008.30.

Income Return

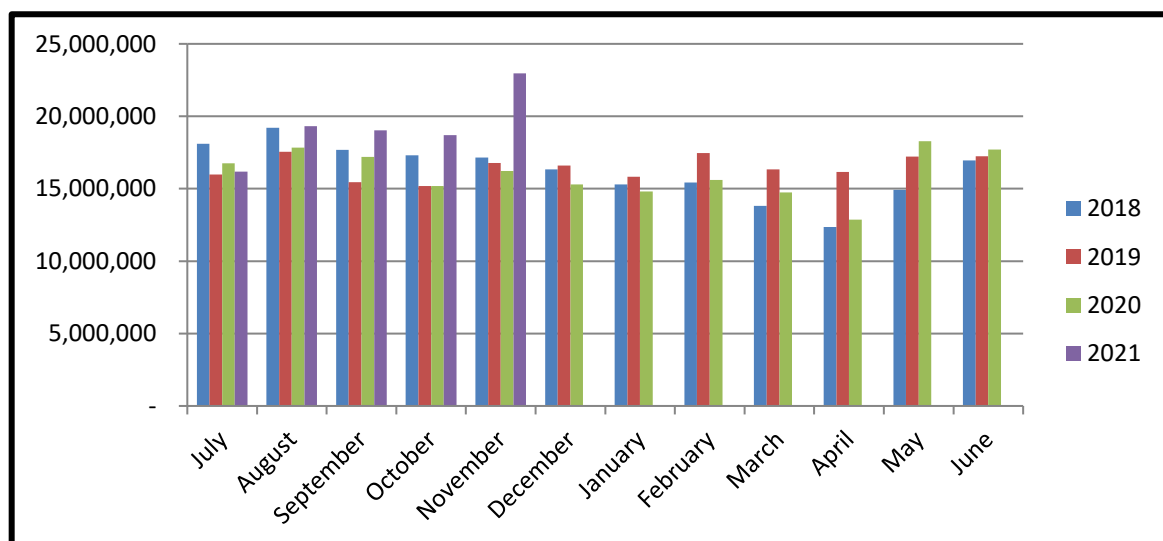
The average rate of return on Investments for the month of 0.6152% exceeded Council's benchmark Bank Bill Swap Rate (BBSW) of 0.0200% by 2976 points or 0.5952%.

Council's revised budget for year 2020/21 for interest on investments is \$150,000. At the end of November, the amount of interest received and accrued should be around 41.67% of the total year budget, i.e. \$62,500. On a year to date basis, interest received and accrued totals \$26,360.29, which is 17.57% of the revised annual budget.

Financial Implications

Due to the current economic climate, and decline in global interest rates, the budget has been reviewed and may need further review as at QBR3.

Graph by Month Investments



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Table 1: Investment Balances – 30 November 2020

Financial Institution	Lodgement Date	Maturity Date	Total Days	Original Rating	Current Rating	Yield (%)	Investment Amount (Redemption Value)
At Call Accounts							
NAB		At Call	at call	ADI	ADI	0.05%	355.70
NAB		Bpay	at call	ADI	ADI	0.00%	674,286.10
ANZ		At Call	at call	ADI	ADI	0.05%	6,725.38
Regional Australia Bank		At Call	at call	LMG	LMG	0.00%	1,535.96
T Corp IM Cash Fund		At Call	at call	P	P	0.60%	677,325.92
CBA At Call		At Call	at call	ADI	ADI	0.01%	828,953.16
Sub-Total							2,189,182.22
Term Deposits							
NAB	28-May-20	18-Dec-20	204	ADI	ADI	0.97%	1,500,000
CBA	28-May-20	08-Jan-21	225	ADI	ADI	0.75%	1,500,000
CBA	28-May-20	29-Jan-21	246	ADI	ADI	0.75%	2,000,000
ANZ	28-May-20	19-Feb-21	267	ADI	ADI	0.80%	1,000,000
NAB	26-Jun-20	12-Mar-21	259	ADI	ADI	0.88%	1,000,000
ANZ	26-Jun-20	01-Apr-21	279	ADI	ADI	0.58%	500,000
WBC	13-Aug-20	23-Apr-21	253	ADI	ADI	0.69%	1,000,000
NAB	28-Aug-20	14-May-21	259	ADI	ADI	0.69%	1,500,000
WBC	31-Aug-20	03-Jun-21	276	ADI	ADI	0.67%	1,000,000
AMP	28-Sep-20	29-Mar-21	182	LMG	LMG	0.55%	1,000,000
NAB	15-Oct-20	06-Aug-21	295	ADI	ADI	0.64%	1,000,000
CBA	29-Oct-20	02-Oct-21	338	ADI	ADI	0.57%	1,000,000
CBA	25-Nov-20	22-Nov-21	362	ADI	ADI	0.55%	1,000,000
WBC	27-Nov-20	27-Sep-21	304	ADI	ADI	0.44%	1,000,000
MAQ	27-Nov-20	28-Sep-21	305	UMG	UMG	0.50%	1,000,000
AMP	27-Nov-20	24-Nov-21	362	LMG	LMG	0.70%	1,000,000

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WBC	30-Nov-20	26-Oct-21	330	ADI	ADI	0.45%	1,000,000
CBA	30-Nov-20	26-Oct-21	330	ADI	ADI	0.50%	1,500,000
Sub-Total							20,500,000.00
Total							22,689,182.22

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Credit Rating Legend

P	Prime
ADI	Big Four – ANZ, CBA, NAB, WBC
HG	High Grade
UMG	Upper Medium Grade
LMG	Below Upper medium grade

Table 2: At Call and Term Deposits – Monthly Movements

Bank	Opening Balance	Interest Added to Investment	Net Placements/ Withdrawals	Closing Balance
NAB	355.50	0.20		355.70
NAB B pay At	124,590.90		549,695.20	674,286.10
ANZ	6,739.86	0.52	(15.00)	6,725.38
Regional	1,545.96	(10.00)		1,535.96
TCorp IM	676,952.78	373.14		677,325.92
CBA At Call	328,953.16	129.32	499,870.68	828,953.16
Total at call	1,139,138.16	493.18	1,049,550.88	2,189,182.22
ANZ	1,000,000.00	3,190.14	(1,003,190.14)	-
ANZ	2,000,000.00	8,021.92	(2,008,021.92)	-
NAB	1,500,000.00	-	-	1,500,000.00
CBA	1,500,000.00	-	-	1,500,000.00
CBA	2,000,000.00	-	-	2,000,000.00
ANZ	1,000,000.00	-	-	1,000,000.00
NAB	1,000,000.00	-	-	1,000,000.00
ANZ	500,000.00	-	-	500,000.00
WBC	1,000,000.00	-	-	1,000,000.00
NAB	1,500,000.00	-	-	1,500,000.00
WBC	1,000,000.00	-	-	1,000,000.00
AMP	1,000,000.00	-	-	1,000,000.00
NAB	1,000,000.00	-	-	1,000,000.00
CBA	1,000,000.00	-	-	1,000,000.00
CBA	0.00	-	1,000,000.00	1,000,000.00
WBC	0.00	-	1,000,000.00	1,000,000.00
MAQ	0.00	-	1,000,000.00	1,000,000.00
AMP	0.00	-	1,000,000.00	1,000,000.00
WBC	0.00	-	1,000,000.00	1,000,000.00
CBA	0.00	-	1,500,000.00	1,500,000.00
Total Term	17,000,000.00	11,212.06	3,488,787.94	20,500,000.00
Total	18,139,138.16	11,705.24	4,538,338.82	22,689,182.22

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Compliance with Council's Investment Policy

The CBA level of investments as at 30 November 2020 was \$275,000 (1.21%) over the threshold limit for an individual financial institution and therefore not compliant to the policy as at 30 November 2020. This was rectified 3 December 2020.

The table below provides compliance status against the Investment Policy:

Institution	Credit Rating	Investment \$	Actual Exposure	Max. Limit per Policy	Compliance status
TCorp	Prime	677,325.92	2.99%	33.30%	Compliant
	Total Prime	677,325.92	2.99%	100.00%	
ANZ	ADI	1,506,725.38	6.64%	33.30%	Compliant
CBA	ADI	7,828,953.16	34.51%	33.30%	Non-Compliant
WBC	ADI	4,000,000.00	17.63%	33.30%	Compliant
NAB	ADI	5,674,641.80	25.01%	33.30%	Compliant
	Total ADI	19,010,320.34	83.79%	100.00%	
MAQ	UMG	1,000,000.00	4.41%	0.00%	Compliant
	Total UMG	1,000,000.00	4.41%	100.00%	
RAB	LMG	1,535.96	0.01%	10.00%	Compliant
AMP	LMG	2,000,000.00	8.81%	10.00%	Compliant
	Total LMG	2,001,535.96	8.82%	10.00%	
	Grand Total	22,689,182.22	100.00%		

Certification of Responsible Accounting Officer

I hereby certify that the investments listed in the report above have been made in accordance with section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005* and Council's Investments Policy.

Responsible Accounting Officer

RECOMMENDATION

That Council accept the Investments Report for the month ending 30 November 2020 including a total balance of \$22,955,190.52 being:

- \$2,189,182.22 in at call accounts.
- \$20,500,000 in term deposits.
- \$266,008.30 cash at bank.

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Item 16 Roads to Recovery Program – Own Source Expenditure

Division:	Technical Services
Management Area:	Technical Services
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	P13 Roads throughout the Shire are safe, well – maintained and appropriately funded.

Reason for Report

The purpose of this report is to inform Council of a breach in conditions associated with the Australian Government's Roads to Recovery (R2R) Program.

Background

Council receives funding under the Australian Government's Roads to Recovery (R2R) Program for maintenance and or construction of roads. One of the conditions associated with the program is that the amount of expenditure on roadworks funded by Council must not fall below a reference amount. The amount of expenditure on roadworks funded by Council is generally known as 'Council's own source' expenditure and in 2019/20, Council's own source expenditure fell below the reference amount of \$4,406,245. By not meeting the 'own source' expenditure reference amount, Council is in breach of grant conditions and an explanation was sought by the Government Department administering the grant.

Issue

The following explanations were provided to the Department of Infrastructure, Transport, Regional Development and Communications:

- 1. Weather conditions. In the first half of 2019/20 progress on a number of projects was delayed due to lack of water in some areas of the Shire. In the second half of 2019/20, storm and flood damage to Council's road network diverted resources to emergency roadworks. Declared natural disaster events on the 19th February 2020 and again on the 10th April 2020 resulted in Council diverting resources to simply making roads passable rather than engaging resources on higher value improvement projects and on projects normally funded by Council.*
- 2. Additional Funding. Council, and the economy of the Shire, has been the beneficiary of additional grant funding for roadworks both from the Australian Government through drought stimulus funding and through programs from the State Government. The drought stimulus funding from the Australian Government whilst very welcome, had a very tight timeframe for completion, which meant that some of the projects normally undertaken by Council from Council funds were funded by the Australian Government.*

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3. *Engagement of Contractors. Following the flood event on the 19th February 2020, there was still time for Council to complete R2R funded projects as well the completion of Council funded projects. However, the ongoing wet conditions and then another flood event on the 10th April 2020 then made it impractical to engage additional Contractors to complete the projects prior to 30th June 2020. Council in Q1 2020/21 invited tenders and engaged contractors to undertake roadworks that are additional to Council's traditional range of Contracts. In particular, Council has engaged a Contractor to undertake a \$700,000 maintenance grading program, works that have previously been undertaken by Council's range of resources. Also, tenders have been invited for \$1.9m roadworks project that would have previously been undertaken by Council's resources.*

The explanation provided by Council has been accepted by the Department and Council has been formally advised that for 2019/20 that the condition relating to own source has been waived. A copy of the exemption letter from the Department is provided in the attachments.

Options

This report is provided for Council information.

Financial Considerations

Council's own source expenditure on roadworks in 2019/20 was \$3,800,919, which is \$605,326 below the reference amount \$4,406,245. A copy of the audited annual statement in relation to the R2R Program is provided in the attachments.

In the 2020/21 budget, the forecast own source expenditure amount is \$4,660,538. Year to date (at 30th November 2020) own source expenditure is \$2,204,009, which means that the reference amount should be reached by 30th June 2021.

Community Engagement

The level of engagement for this report is to Inform.

Attachments

1. Exemption Letter from Department of Infrastructure, Transport, Regional Development and Communications
2. Copy of Audited Annual Financial Statement for Roads to Recovery Program

RECOMMENDATION

That the report on Council's own source expenditure on roadworks in 2019/20 and the breach of conditions of the Roads to Recovery Program is noted by Council.

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Item 17 Lewis Lane, Dunedoo

Division:	Technical Services
Management Area:	Road Operations
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Public Infrastructure & Services
Priority:	P13 Roads throughout the Shire are safe, well maintained and appropriately funded.

Reason for Report

The purpose of this report is to provide information in relation to a Notice of Motion regarding Lewis Lane.

Background

The following resolution was made on the 20 November 2020:

Item 27 Notice of Motion – Investigation into Lewis Lane Closure 146/2021 RESOLVED that Council be provided with a report from staff concerning the closure of the bridge located along Lewis Lane across the Talbragar River. That this report also deal with:

- *Where the funds from the wooden bridge replacement fund in the last Council have been transferred to*
- *The legality of the diversion of water from the properties Fairfield and Talbragar Park*
- *Why the northern end of Lewis Lane has not been resheeted with gravel*
- *Who authorised the staff to dig out the approaches to Lewis Lane bridge.'*

Lewis Lane intersects the Golden Highway approximately 3.5km east of Dunedoo. The Lane runs in a north south direction, it crosses the Talbragar River and it intersects with Lawson Park Road approximately 3.8km from the intersection of Lawson Park Road and Digilah Road.

The length of Lewis Lane is 3.4km. The length of Lewis Lane between the Talbragar River and the Golden Highway, which is on the southern side of the river, is 2.4km. The length of Lewis Lane on the northern side of the river that is between the river and Lawson Park Road is 1.0km. The first 1.0km off the Golden Highway is formed and surfaced with road base. The remaining 1.4km section on the southern side of the Talbragar River is partially formed, however there is no road base surfacing. Lewis Lane on the northern side of the river is not formed or constructed at all.

There are three different property owners adjoining Lewis Lane. On the southern side of the Talbragar River the land adjoining the road on both sides is owned by one

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property owner. The properties east and west of the road on the northern side of the river have different owners.

Due to storms early this year Lewis Lane is not currently being used as a through road between Lawson Park Road and the Golden Highway and it is not known when the road was last used as a through road. The detour around Lewis Lane is via Lawson Park Road, Digilah Road and the Golden Highway, which is a distance of 10.4km. If Lewis Lane was trafficable the travel time between Lawson Park Road and the Golden Highway would be reduced by an estimated 5.5 minutes.

The river crossing of Talbragar River is a low-level timber bridge, called Montague Bridge, which is thought to have originally been constructed in 1936. The bridge is a two-span bridge, with an overall length of 15.6 metres and a width of 5.4 metres and a height above the river bed of 1.2 metres. Following a Council resolution on the 16 June 2016 the timber deck was replaced with concrete and some of the timber girders were replaced with timber girders taken from a demolished bridge. Council also resolved to limit loads on the bridge to 20 tonnes due to the fact that some original timber components were still in place. The purpose of renewing the bridge was to provide local access across the river to the two property owners on the northern side of the river.

Water flowing over the bridge has washed away both the northern and southern approaches to the bridge. A current photograph of the bridge is provided in the attachments.

Council does not have records of carrying out works to Lewis Lane north of the bridge (except approach to the bridge). Alternative access to Lawson Park Road can be gained from the east via Pine Ridge Road.

Issues

Bridge Funding

The Timber Bridge Replacement Program commenced in 2012 and was primarily funded from a low interest loan scheme called Local Infrastructure Renewal Scheme (LIRS). Council specifically excluded the Montague Bridge from the bridge replacement program when a resolution was made in November 2012 on which bridges would be funded under the LIRS Program. Council did not allocate funds for the replacement of the bridge at that time. Thus there was no transfer of funds, because replacement of Montague Bridge was not included in the Timber Bridge Replacement Program.

Water Diversion

It is understood that property owners are permitted to install contour banks on their land to control the direction and flowrate of overland drainage. Constructing a contour bank is an important tool in the prevention of soil erosion and contour banks are used to harvest water.

The Roads Act 1993 makes it clear that damage to a public road caused by the actions of an adjoining property owner must be rectified by that property owner. The contour bank within Talbragar Park directs overland drainage water in an easterly direction to Lewis Lane at a point 270 metres from the Golden Highway. The drainage water flows within table drains alongside the built-up road, crosses the road and exits the road 500 metres from the entry point. The road has suffered damage as

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a result of the overland drainage water being directed to the road, however the road is trafficable despite it being subjected to particularly high intensity rainfall in February and March 2020.

The Talbragar Park contour bank has been in existence for at least 10 years and overland stormwater drainage water collected by the contour bank has discharged into Lewis Lane during that time. The stormwater travelled down along the road and because the road lacked formation shape and a well-defined table drain, the water caused scouring and potholes in the surface of the road. Roadworks were undertaken in March 2020 with the aim of increasing the size of the table drain as well as improving the shape of the table drain. A causeway or rollover was constructed in the road surface to direct water from the western table drain to the eastern table drain. These works on the road were approved by Council in February 2020, but were undertaken by Talbragar Park. Had the roadworks not occurred, the damage to the road would have been significantly greater during the storms in February and April.

The drainage structures and road pavements on most rural roads are impacted by the farming activities that occur on the upstream side of the road. Overland drainage flowrate and direction are affected by many factors including but not limited to; construction of sheds, farming practices, contour banks, location and type of fences and land clearing. On most roads there are multiple properties contributing to increased flowrates and the impacts are mitigated through the construction of road infrastructure such as table drains, culverts, causeways and bridges.

Lewis Lane has been impacted by the actions of one property owner and the degree of that impact is above reasonably accepted practice simply because the contour bank has created the need for mitigation works to minimise damage to the road pavement.

Whilst drainage mitigation works are necessary on Lewis Lane due to the Talbragar Park contour bank, mitigation works are also necessary because the road cuts across natural water flow lines, which has the affect of concentrating water within the road reserve. Agreement may need to be reached between Council and Talbragar Park on the split in responsibility for water coming from the property and water collected by the road.

Northern End of Lewis Lane

The northern end of Lewis Lane is not included on the gravel resheeting program because this section of road is not included on the network of roads maintained by Council.

There is an anabranch to the Talbragar River that crosses the northern end of Lewis Lane, which means that any proposal to upgrade this section of the road will require approval and a permit under the Fisheries Management Act 1994.

Excavation of Bridge Approaches

The approaches to Montague Bridge have washed away because of the force of the water flowing in the Talbragar River. To Council's knowledge, no excavation works on the bridge approaches has occurred and certainly Council staff have not authorised excavation of the bridge approaches.

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The removal of debris on the upstream side of the bridge is included on Council's list of maintenance works and the work should be completed prior to 31 December 2020. The best method of replacing road base in the washed-out approaches is being investigated and consultation with Department of Fisheries is required, however it is anticipated that this work could be completed by 1 March 2021.

Road Damage

Staff are to write to the owner of Talbragar Park giving direction to repair damage to Lewis Lane caused by diverting water via a contour bank from the property to the road.

Financial Considerations

There are no particular financial implications arising out of the questions being asked in relation to the condition of the road and the bridge.

The removal of debris on the upstream side of the bridge and work associated with filling in the washed-out approaches is estimated to cost \$10,000. The restoration of the bridge approaches has been included in Council's claim to the State Government for financial assistance to restore flood damaged roads.

Community Engagement

The community scale and the community impact of this report is expected to be moderate and low respectively, therefore the level of community engagement is at the inform level only.

Attachments

1. Current photograph of Montague Bridge.

RECOMMENDATION

That Council note:

1. The report on Lewis Lane, Dunedoo.
2. That Lewis Lane north of Montague Bridge across the Talbragar River is not included in the network of roads maintained by Council.
3. That the owner of Talbragar Park is to be directed to repair the damage done to Lewis Lane between 270 metres and 570 metre north from the Golden Highway.

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Item 18 Drinking Water Management System Improvement Plan Implementation – November 2020 Update

Division:	Environment and Development Services
Management Area:	Warrumbungle Water
Author:	Manager Warrumbungle Water – Cornelia Wiebels
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	PI7 appropriate planning is needed to ensure the ongoing security of energy and clean water supplies to communities within the shire

Reason for Report

To present an update on the implementation of action items on Council's Drinking Water Management System (DWMS) Improvement Plan.

Background

Under the *NSW Public Health Act 2010* Council is required to maintain a Drinking Water Management System consistent with the Framework for Management of Drinking Water Quality as documented in the Australian Drinking Water Guidelines (ADWG).

Council developed its DWMS in late 2014; part of this DWMS forms a risk based – and therefore priority based – Improvement Plan containing action items. Both documents, the DWMS and the Improvement Plan, were presented to Council in Item 11 of the December 2019 Business Paper report.

Resolution 228/1920 item 3 requires the preparation of regular reports – at four monthly intervals – on the progress of implementing the Improvement Plan action items. The first update report was presented to Council in item 11 of the April 2020 Business Paper, the second update report was presented to Council in item 21 of the August 2020 Business Paper.

Issues

In December 2019, 160 of the then 340 DWMS Improvement Plan action items were completed, closed or implemented with 180 items outstanding.

At the time of the March 2020 update report, 224 out of the then 345 action items were completed, closed or implemented with 121 outstanding.

At the time of the July 2020 update report, 287 out of the then 354 action items were completed, closed or implemented with 67 outstanding.

Since then, one DWMS Improvement Plan workshop was held in late November 2020.

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Meanwhile, 300 items have been closed, completed or implemented with 54 outstanding out of the total of 354 items; a summary table is presented below. Both, the current Improvement Plan and a Progress Summary are included as Attachments 1 and 2.

It is noted that meanwhile new items have been received via Department of Planning, Industry and Environment (DPIE) inspection reports that have not yet been added to the DWMS Improvement Plan; this will have occurred by the time the next update report is due.

Priority	Status						To do per priority
	Closed*	Complete	Imple-mented	In progress	Not started	Total	In percent out of total
Very High	12	22		3		37	8%
High	56	63	20	21		160	13%
Medium	61	32	21	20		134	15%
Low	10	2	1	8	2	23	43%
Sum	139	119	42	52	2	354	

*Closed items were closed as they were covered by a new action or another action or actions.

Options

This report is presented for Council's information only.

Financial Considerations

The November 2020 workshop was held in-house without the engagement of a consultant. Engagement of consultants to implement action items since the last update report amounts to \$3,523 ex. GST.

There had been other operational and capital expenditure which is distributed across a number of areas and is not tracked in relation to the DWMS; these include WHS improvements (safety shower/eyewash, signage), water treatment plant improvements and upgrades (calibration tubes, online instruments, filter control), operator training and water quality testing.

Community Engagement

The level of engagement for this report is to Inform.

Attachments

1. DWMS Improvement Plan, November 2020
2. Improvement Plan Summary and Progress, November 2020

RECOMMENDATION

That Council:

1. Notes the report on the Drinking Water Management System Improvement Plan Implementation – November 2020 Update.

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2. Submits the report on the Drinking Water Management System Improvement Plan update to the Office of Local Government as part of Council's S.430 reporting.

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Item 19 Use of Restart NSW Project Savings from New Bore Installations South

Division:	Environment and Development Services
Management Area:	Warrumbungle Water
Author:	Manager Warrumbungle Water – Cornelia Wiebels
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	PI7 appropriate planning is needed to ensure the ongoing security of energy and clean water supplies to communities within the shire

Reason for report

The reason for this report is to inform Council that the use of left-over funding from the new bore installations at Binnaway, Coolah and Mendooran has been approved by Infrastructure New South Wales (INSW) for related projects.

Background

New bores were installed in Binnaway, Coolah and Mendooran under the Restart New South Wales (RNSW) Water Security for Regions Program. The budget exceeded the expenditure by \$479,455 following project finalisation in each case and application was made to INSW to re-use left-over funds for related projects. This has now been granted.

Issues

Binnaway

Once operational, the new bore featured water quality issues. The additional work proposed to be undertaken had been to conduct a study considering water treatment options as well as construction of a new bore and/or package treatment plant.

The Department of Planning, Industry and Water (DPIE) however has put the following condition on the approval: they are supportive of the installation of an extra bore to increase water security, for this they recommend the engagement of an hydrogeologist to confirm the sustainability of an additional bore and to provide input on its location; DPIE does not recommend pursuing the bore water quality treatment to resolve the Total Dissolved Solids issue as they expect this to have improved following this year's rain events and related aquifer recharge.

The project change request sees this project completed by 15 December 2021.

Coolah

The construction of the new bores has resulted in the need for disinfection at two separate bore sites. Council already has started a dedicated rising main from the town wells to the Martin Street reservoir and has budgeted to replace the chlorine room at the town well site.

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The additional work will consist of the installation of a potable chlorine room at the town well site to be relocated to the reservoir site after the dedicated rising main has been completed.

The project change request sees this project completed by 15 August 2021 – in view of delays in approval of the project change request and ongoing staff vacancies within Warrumbungle Water it has been requested of INSW to extend this timeline to 15 December 2021.

Related to this project is the Safe and Secure Water Program (SSWP) funded Coolah Water Supply Scheme Scoping Study project. A draft study has now been received which recommends the installation of an aeration system at the Martin Street reservoir site to reduce water corrosivity. A further related project is the replacement of the Martin Street reservoir that is scheduled to occur in FY23/24.

Mendooran

Issues with use of the bore water have been corrosion of water treatment plant internal stainless-steel pipework; a further issue has been loss of treatment effectiveness when switching between raw water supplies of different origin.

The proposed additional works for this project had been the investigation into the corrosivity of the bore water, replacement of existing stainless-steel manifolds with corrosion-resistant manifolds and installation of a new raw water blending tank.

The replacement of one of the stainless-steel manifolds has meanwhile already been undertaken due to excessive leakage. The other manifold remains to be replaced. INSW has been asked to remove this item from the additional works scope due the installation of the blending tank costing considerably more than initially estimated, as outlined under Financial Considerations. It is intended to replace the manifold using the water treatment plant operational budget.

The project change request sees this project completed by 15 December 2020 – in view of delays in approval of the project change request and ongoing staff vacancies within Warrumbungle Water it has been requested of INSW to extend this timeline to 15 December 2021.

Related to this project is the SWWP funded Mendooran Water Supply Scheme Upgrade Concept Design. A final concept design, cost estimates and draft specifications have meanwhile been developed for this project.

Options

Council has the option to accept the offered continuous use of the INSW funding, resulting from project savings on the new bore installations.

Financial Considerations

Binnaway

The total project value for the new bore installation had been \$475,200, including a Council contribution of \$62,000 which has been fully exhausted. Of the remaining funds of \$262,266, \$258,567 are proposed to be used for the additional works.

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Coolah

The total project value for the new bore installation had been \$445,000, including a Council contribution of \$74,800 which has been fully exhausted. The full amount of the remaining funds - \$54,623 - is proposed to be used for the additional works.

Council had budgeted \$91,288 for the replacement of the Coolah chlorine room, bringing the new project value up to \$145,911.

Mendooran

The total project value for the new bore installation had been \$417,600, including a Council contribution of \$75,000 which has been fully exhausted. Of the remaining funds of \$162,566, \$66,167 had been proposed to be used for the additional works.

However, the recent cost estimates as part of the Mendooran Water Supply Scheme Upgrade Concept Design project identified the work package of installation of a blending tank to cost up to \$158,449; therefore, INSW was asked to make the full amount available for the additional works. A determination/confirmation is outstanding.

For all projects, any surplus Restart funds will remain with Restart and no additional funds will be available; Council is to fund any variance over cost.

Community Engagement

The level of engagement for this report is to Inform.

Attachments

Nil

RECOMMENDATION

That Council:

1. Notes the information contained in the Use of Restart NSW Project Savings from New Bore Installations South report.
2. Upon Infrastructure New South Wales approval of the extended timeframes for the Coolah and Mendooran projects and revised cost for the Mendooran project, accepts the offered funding, which is then expected to total \$475,756 ex GST.
3. Includes the relevant budget amounts into Financial Year 2020/21 and 2021/22 budgets.

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Item 20 Development Applications

Division: Development Services

Management Area: Regulatory Services

Author: Administration Assistant Environment and Development Services – Jenni Tighe

CSP Key Focus Area: Rural and Urban Development

Priority / Strategy: RU 4 The attractiveness appearance and amenity of our towns and villages need to be improved

Development Applications

(i) Approved – November 2020

Development Application / Complying Development	Date Lodged	Date Approved	Applicant's Name	Location	Town	Type Of Development	Stop the Clock Referral Days
DA 54/2020	01/10/2020	11/11/2020	Robert and Sheree McGill	356 Purlewaugh Road	Coonabarabran	New Single Storey Dwelling	14
DA 53/2020	01/10/2020	24/11/2020	Rawson Homes	415 River Road	Coonabarabran	New Single Storey Dwelling	14
DA 50/2020	28/09/2020	24/11/2020	Daryl Gray	Burma Road	Binnaway	New Single Storey Dwelling	41
DA 49/2020	24/09/2020	02/11/2020	Gary and Adrian Worrell	2303 Kenebri Road	Kenebri	Installation of Manufactured Home	5

RECOMMENDATION

That Council notes the Applications and Certificates approved during November 2020, under Delegated Authority.

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Item 21 Notice of Motion – Naming of Billy Kings Bridges

Notice of Motion – Naming of Billy Kings Bridges

I hereby advise that I propose to move the following Notice of Motion at the Council meeting:

That Council name:

1. Number One Billy Kings Bridge after Mrs May McEvoy.
2. Number Two Billy Kings Bridge after Mr Jim McEvoy.

Rationale

Jim McEvoy was a Coonabarabran Shire Councillor from 1957 to 1965, 1969 to 1974 and 1978 to 1980. He was the Shire President from 1969 to 1974. The McEvoy's owned the property 'Rosewood' for many years which is located on the creek and were a well respected family in the community.

**DENIS TODD
COUNCILLOR**

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Item 22 Notice of Motion – Recreational Use of Timor Dam

Notice of Motion – Recreational Use of Timor Dam

At the December Council meeting I propose to move:

That Council be provided with a report from staff about the potential use of Timor Dam and grounds for recreational activities.

Background

Timor Dam is located just 14kms from the centre of Coonabarabran and is a significant water body for the area but not big enough to put power or sail craft onto it. The facility would be good though for fishing, minor boating (e.g. canoeing and paddle boarding), swimming and bush walking.

Water is an important component of recreational opportunities and experiences. In addition to conducting water-based activities, proximity to water also enhances the experiences of many recreational activities (e.g., bushwalking) and family activities not strictly dependent on the water resource. Consequently, there are no simple substitutes for water in many recreational activities and we have a potentially wonderful facility on our doorstep.

I do appreciate that the opening of a reservoir reserve to recreation will mean that the facility takes on the role of a public open space and will have a number of management outcomes, including its primary objective of being a drinking water supply. This means we must protect the reservoir reserve and its role in providing drinking water, while aiming to offer another experience for locals as well as the visitor experience.

While tensions between multiple purposes can conflict the overall benefit may be one that has great advantage for our local area. It is for this reason that I feel that we need to explore opportunities to open the facility up.

**RAY LEWIS
COUNCILLOR**

WARRUMBUNGLE SHIRE COUNCIL

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Item 23 Reports to be Considered in Closed Council

Item 23.1 Organisational Development Monthly Report – November 2020

Division: Executive Services

Author: Manager Organisation Development – Chris Kennedy

Summary

The purpose of this report is to update Council in relation to activities undertaken by Organisational Development including Staffing and Recruitment, Training and Workplace Health and Safety (WHS).

In accordance with the *Local Government Act 1993* (NSW) (*'the Act'*) and the *Local Government (General) Regulation 2005* (NSW), in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The item relates to personnel matters concerning particular individuals (other than councillors) and is classified **CONFIDENTIAL** under section 10A(2)(a) of the Act, which permits the meeting to be closed to the public for business relating to the following:

- (a) personnel matters concerning particular individuals (other than councillors)

RECOMMENDATION

That the Organisational Development Monthly Report be referred to Closed Council pursuant to section 10A(2)(a) of the *Local Government Act 1993* (NSW) on the grounds that the matter deals with personnel matters concerning particular individuals (other than councillors).

Item 23.2 Three Rivers Regional Retirement Community Information Report

Division: Environment and Development Services

Author: Director Environment and Development Services – Leanne Ryan

Summary

The purpose of this report is to provide Council with an update on the Three Rivers Regional Retirement Community (TRRRC) project.

In accordance with the *Local Government Act 1993* (NSW) (*'the Act'*) and the *Local Government (General) Regulation 2005* (NSW), in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The item relates to advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege and is classified **CONFIDENTIAL** under section 10A(2)(g) of the Act, which permits the meeting to be closed to the public for business relating to the following:

- (c) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege

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RECOMMENDATION

That the Three Rivers Regional Retirement Community Information Report be referred to Closed Council pursuant to section 10A(2)(g) of the *Local Government Act 1993* (NSW) on the grounds that the matter deals with advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

Item 23.3 Regional Tender for Supply of Traffic Control Services

Division: Technical Services

Author: Director Technical Services – Kevin Tighe

Summary

The purpose of this report is to make a resolution in respect of recommendations by the tender evaluation panel for supply of Traffic Control Services

In accordance with the *Local Government Act 1993* (NSW) (*'the Act'*) and the *Local Government (General) Regulation 2005* (NSW), in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The item relates to personnel matters concerning particular individuals (other than councillors) and is classified **CONFIDENTIAL** under section 10A(2)(d) of the Act, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret.

RECOMMENDATION

That the Regional Tender for Supply of Traffic Control Services report be referred to Closed Council pursuant to section 10A(2)(d) of the *Local Government Act 1993* (NSW) on the grounds that the matter deals with commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it, or confer a commercial advantage on a competitor of the council, or reveal a trade secret.

Item 23.4 Regional Tender for Supply and Delivery of Bitumen Emulsion

Division: Technical Services

Author: Director Technical Services – Kevin Tighe

Summary

The purpose of this report is to make a resolution in respect of recommendations by the tender evaluation panel for supply and delivery of bitumen emulsion.

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In accordance with the *Local Government Act 1993* (NSW) (*'the Act'*) and the *Local Government (General) Regulation 2005* (NSW), in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The item relates to personnel matters concerning particular individuals (other than councillors) and is classified **CONFIDENTIAL** under section 10A(2)(d) of the Act, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret.

RECOMMENDATION

That the Regional Tender for Supply and Delivery of Bitumen Emulsion report be referred to Closed Council pursuant to section 10A(2)(d) of the *Local Government Act 1993* (NSW) on the grounds that the matter deals with commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it, or confer a commercial advantage on a competitor of the council, or reveal a trade secret.

Item 23.5 Regional Tender for Supply & Delivery of Line Marking Services

Division: Technical Services

Author: Director Technical Services – Kevin Tighe

Summary

The purpose of this report is to make a resolution in respect of recommendations by the tender evaluation panel for supply and delivery of line marking services.

In accordance with the *Local Government Act 1993* (NSW) (*'the Act'*) and the *Local Government (General) Regulation 2005* (NSW), in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The item relates to personnel matters concerning particular individuals (other than councillors) and is classified **CONFIDENTIAL** under section 10A(2)(d) of the Act, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret.

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RECOMMENDATION

That the Regional Tender for Supply & Delivery of Line Marking Services report be referred to Closed Council pursuant to section 10A(2)(d) of the *Local Government Act 1993* (NSW) on the grounds that the matter deals with commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it, or confer a commercial advantage on a competitor of the council, or reveal a trade secret.

Item 23.6 Tender for Roadworks on Black Stump Way

Division: Technical Services

Author: Director Technical Services – Kevin Tighe

Summary

The purpose of this report is to make a resolution on tenders received for roadworks on Black Stump Way.

In accordance with the *Local Government Act 1993* (NSW) (*the Act*) and the *Local Government (General) Regulation 2005* (NSW), in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The item relates to personnel matters concerning particular individuals (other than councillors) and is classified **CONFIDENTIAL** under section 10A(2)(d) of the Act, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret.

RECOMMENDATION

That the Tender for Roadworks on Black Stump Way report be referred to Closed Council pursuant to section 10A(2)(d) of the *Local Government Act 1993* (NSW) on the grounds that the matter deals with commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it, or confer a commercial advantage on a competitor of the council, or reveal a trade secret.

Item 23.7 Mayoral Minute – Interim Performance Review – General Manager

Division: Executive Services

Author: Mayor – Ambrose Doolan

Summary

The purpose of this Mayoral Minute is to advise Councillors of the regulatory requirements under the *Local Government Act 1993* (the Act), invite comments from

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Councillors, arrange the composition of the Performance Review Panel and authorise the Mayor to complete the review process.

In accordance with the *Local Government Act 1993* (NSW) (*'the Act'*) and the *Local Government (General) Regulation 2005* (NSW), in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The item relates to personnel matters concerning particular individuals (other than councillors) and is classified **CONFIDENTIAL** under section 10A(2)(a) of the Act, which permits the meeting to be closed to the public for business relating to the following:

- (b) personnel matters concerning particular individuals (other than councillors)

RECOMMENDATION

That the Mayoral Minute – Interim Performance Review – General Manager be referred to Closed Council pursuant to section 10A(2)(a) of the *Local Government Act 1993* (NSW) on the grounds that the matter deals with personnel matters concerning particular individuals (other than councillors).

FURTHER that Council resolve that:

1. Council go into Closed Council to consider business relating to confidential information.
2. Pursuant to section 10A(1)-(3) of the *Local Government Act 1993* (NSW), the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2) as outlined above.
3. The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act 1993* (NSW).